

CITY OF OLATHE		Policy No.:	CC-3
COUNCIL POLICY STATEMENT		Date Issued:	10-21-03
General Scope:	City Council	Effective Date:	10-21-03
Specific Subject:	Time Allocations for Speakers at Public Meetings of the Olathe City Council	Cancellation Date:	
		Supersedes No.:	Listed Below

Purpose:

To set forth the general public policy objectives of the city by establishing time allocations for speakers at public meetings before the Olathe City Council.

Statement of Policy:

The statement of policy is hereby incorporated with Resolution No. 03-1034 with amendment by 03-1124.

The previous statement of policy for CC-3 addressed Olathe City Council Committees – Rules and Procedures was repealed with Resolution 99-1040. Establishment of previous City Council Committees and related rules and procedures were incorporated with Resolutions 98-1080, 98-1029, 98-1014, 97-1062 and 95-1041.

RESOLUTION NO. 03-1124

**A RESOLUTION AMENDING SECTION FOUR OF RESOLUTION NO. 03-1034
SETTING FORTH TIME ALLOCATIONS FOR SPEAKERS AT PUBLIC
MEETINGS BEFORE THE OLATHE CITY COUNCIL.**

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OLATHE,
KANSAS:**

SECTION ONE: That Section Four of Resolution No. 03-1034 is hereby amended to read as follows:

“SECTION TWO: Persons desiring to address the Governing Body for general issues or concerns not under consideration by the Governing Body shall be limited to a maximum of five (5) minutes, *further, limiting the total time for all speakers to 30 minutes*, provided that the Governing Body may, by formal motion, increase the amount of time.”

SECTION TWO: This Resolution shall take effect immediately.

ADOPTED by the Governing Body this 21st day of October, 2003.

SIGNED by the Mayor this 21st day of October, 2003.

/s/ Michael Copeland
Mayor

ATTEST:

/s/ Debra S. Gragg
City Clerk

(SEAL)

APPROVED AS TO FORM:

/s/ Thomas A. Glinstra
Municipal Counsel

RESOLUTION NO. 03-1034

A RESOLUTION SETTING FORTH TIME ALLOCATIONS FOR SPEAKERS AT PUBLIC MEETINGS BEFORE THE OLATHE CITY COUNCIL.

WHEREAS, Section 2.9 of Charter Ordinance No. 28 provides for Governing Body Rules of Procedure; and

WHEREAS, the Governing Body wants to insure that all interested parties have an opportunity to be heard at public meetings; and

WHEREAS, the Governing Body has determined that additional procedures are needed to insure that all parties have an opportunity to be heard; and

WHEREAS, the Governing Body has determined that additional procedures are needed to insure fair and efficient meetings.

NOW, THEREFORE, BE IT RESOLVED THAT THE FOLLOWING PROCEDURES SHALL BE THE POLICY OF THE GOVERNING BODY IN REGARD TO THE CONDUCT OF PUBLIC MEETINGS.

SECTION ONE: Persons desiring to address the Governing Body shall place their name on the speaker's list by personally signing it, via telephone, e-mail, written correspondence or facsimile prior to the public meeting. The speaker's list(s) shall be maintained by the City Clerk's Office and shall be posted no less than one-half (1/2) hour prior to the Governing Body meeting.

SECTION TWO: The speakers will be called in the order they appear on the list for each topic. Persons unable to place their name on the speaker's list may be allowed to address the Governing Body after recognition by the Mayor or Meeting Chair.

SECTION THREE: One (1) spokesperson for the applicant or in behalf of an agenda item and one (1) spokesperson for the opposition shall be allocated seven (7) minutes. Other interested parties desiring to address the Governing Body on the same matter shall be limited to a maximum of three (3) minutes, provided that the Governing Body may, by formal motion, increase the amount of time.

SECTION FOUR: Persons desiring to address the Governing Body for general issues or concerns not under consideration by the Governing Body shall be limited to a maximum of five (5) minutes, provided that the Governing Body may, by formal motion, increase the amount of time.

SECTION FIVE: That this Resolution shall be effective immediately upon consideration.

ADOPTED by the Council this 18th day of March, 2003.

SIGNED by the Mayor this 18th day of March, 2003.

/s/ Michael Copeland
Mayor

ATTEST:

/s/ Debra S. Gragg
City Clerk

(SEAL)

APPROVED AS TO FORM:

/s/ Thomas A. Glinstra
Municipal Counsel