

# Fire Department City of Olathe

**"The Emergency Services People"**

## *Firefighter Position Guide*



Firefighter duties include, but are not limited to: response to fire alarms, medical emergencies, hazardous material incidents, urban rescue and other calls to protect life and property; to participate in fire prevention activities and training; and to maintain the station and firefighting equipment.

## *Minimum Job Requirements and Application Items*



- √ Birth certificate
- √ Valid driver's license
- √ Social security card
- √ High school diploma or GED
- √ DD214, if you have been in the military
- √ College transcript(s), if you have college hours
- √ Kansas EMT or paramedic certification
- √ Firefighter I & II certificates
- √ CPAT (candidate physical ability test) certification
- √ Fire Service Entrance Exam (XNF 3001) certification
- √ Must be available to work 24-hour rotating shifts



## *Experience and Training Guidelines Preferences*

Preference will be given to candidates that have current fire service or EMT-P (paramedic) experience, fire science or related degree.

## *Hiring Procedures*

- √ Complete application and supplement
- √ Verification of EMT or EMT-P certification
- √ Preliminary criminal history and driver's license check
- √ Complete personal and history statement
- √ Oral board interview
- √ Background and reference check investigation
- √ Psychological evaluation
- √ Interview with the Fire Chief
- √ Conditional offer of employment
- √ Post offer employment physical exam and drug screen



## Reasons for Disqualification



**False Statement:** False statement of material fact/ deception/fraud

**Felonies:** No felony convictions or commission of a felony in past 10 years.

**Misdemeanors:** Conviction and/or commission of a Class "A" or "B" within the past 5 years. Crime of moral turpitude in the past 10 years.

**Driving Record:** No DUI conviction within the past 5 years. Three or more citations

within any 18 month period within the past 5 years. Three or more chargeable or at fault accidents within the past 5 years. Drivers license suspension or revocation within the past 5 years.

**Probation/Parole:** Currently on probation, parole or diversion (inclusive of deferred adjudication). Pardoned for any reason other than being innocent.

**Narcotics/Controlled Substance:** Use of any illegal drug within the past 5 years or the sale of a controlled substance at any time.

**Military Discharge/Conduct:** Discharge other than honorable (no conditions). Conviction/commission of court martial offense.

**Thefts:** Commission/conviction of a Class "C" theft within the past 2 years. Commission/conviction of a Class "A"/"B" within the past 5 years.

**Unacceptable Background:** Work history, educational history, military service, general reputation, and interpersonal relationship.



## Salary Range

Position	Annual Salary Range	
	Minimum	Maximum
Firefighter (FF)	\$35,100	\$48,036
FF/Paramedic	\$41,292	\$56,511
FF/Emergency Services Specialist	\$47,829	\$62,939
FF/Emergency Services Specialist/Paramedic	\$53,329	\$66,018
Fire Apparatus Operator (Driver)	\$46,431	\$63,544
Fire Apparatus Operator/Paramedic	\$51,931	\$69,044
Fire Captain	\$62,846	\$67,974
Fire Captain/Paramedic	\$68,344	\$76,207

Additional promotional opportunities available include Battalion Chief, Division Chief, Assistant Chief and Fire Chief.