

## **CROSS CONNECT/BACKFLOW DEVICE PERMIT PROCEDURES**

To obtain a permit for any type of backflow device installation you must furnish a completed application with all information requested. Missing information will delay processing.

Prepare one application for every device. Each device permit fee is \$35.00 if submitted for a residence and \$50.00 for a commercial site. Please submit check or cash when leaving your application(s). When the permit is issued you will receive a City of Olathe test report, red card, and hang bag. We will have the address and permit number on those forms. Use these Olathe forms only, no Water District #1 are accepted.

When making application for an irrigation device and heads are located in the right of way, include Public Works affidavit, entitled UNDERGROUND SPRINKLING SYSTEM/SUMP PUMP DISCHARGE LINE ON PUBLIC RIGHT-OF-WAY (signed by the homeowner and notarized). This form is required by our Public Works Department and must accompany your application at time of submittal.

Processed applications will be returned by mail unless request is made for pick up at our office.

Complete the test report forms, (with the certified tester's signature) and put the white copy and the red card in the bag provided and place on the device. Please call 913-971-8574 for your inspection of this installation, **it is not automatic. Do not mail copies to the City, the inspector will retrieve the completed test report, (white copy).** Should there be no permit for a device or required test report your certificate of occupancy could be held up.

You may call 913-971-8574 if you have any questions.