



Biennial Budgeting

A two-year budget process.

Definition

Biennial Budgeting is the practice of preparing and adopting the City budget for two-year periods.

Strategic Culture in Olathe

- The Organizational Scorecard establishes City Council priorities and two-year goals.
- Department Business Plans establish five-year goals and performance measurements.
- The Capital Improvement Plan allocates funding for capital improvements in a five-year plan.

Benefits

- Focus on long-range planning with strategic analysis.
- Consistent prioritization from year to year.
- Reallocation of staff resources from repetitive annual processes to program evaluation.

Year One

- City Council engages in biennial strategic planning.
- City Manager presents a two-year budget.
- Year One Budget is formally adopted.
- Year Two Budget is conditionally approved.

Year Two

- Year Two Budget may be revised to adjust revenue estimates and reflect major program changes.
- Year Two Budget is formally adopted.