



# SEARCH AND RESCUE (SAR) DIRECTOR CHECKLIST

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- Receive assignment from CERT-Incident Commander (CERT-IC) on scope of incident, possible victim count, and weather report
  
- Establish SAR Headquarters
  
- Size-up the SAR assigned area
  - **Geography, buildings, and hazards**
    - Use Form: SAR Map Grid
    - Use Form: Damage Assessment Survey
  
- Obtain resources from CERT-IC or Logistics Section Chief (Logistics) of available resources
  - **FRS/GRMS/HAM**
  - **Equipment / Supplies**
  - **CERT Trained / Spontaneous Volunteers**
  
- Inform personnel of assignments, maintain on-going log
  - **Assignments of Group Leaders and Groups**
    - Use Form: Assignment Status
  
- SAR Group incident briefing, form distribution, safety review, communication, and equipment assignment
  - **Distribute Forms**
    - Use Form: Damage Assessment Survey
    - Use Form: Triage Forms if needed by personnel
    - Use Form: Message Forms
  - **Review the correct "X" marking system**

- **Safety Review**
  - Each group must Return and Report after each assignment for PAR
- **Return and Report group instructions**
  - Victims Report: location of victim, type of injury, hazards or equipment needed for rescue
  - Use Form: Triage Form
  - Use Form: Damage Assessment Survey

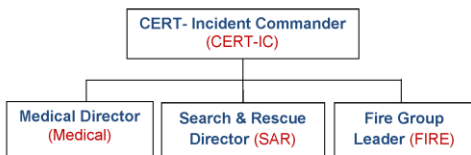
☐ Maintain communication with Operations for briefings and updates

☐ Maintain communication with CERT-IC for briefings and updates

☐ Following Incident

- **All groups meet for debriefing following the incident**
- **Collect ALL documentation, turn in to CERT-IC for post review**

SIMPLE SCALE



FULL SCALE

